

OAK PARK UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION  
AGENDA #911

DATE: June 16, 2015

PLACE: **Oak Park High School Presentation Room – G-9**  
899 N. Kanan Road, Oak Park, CA 91377

TIME: **5:00 p.m. Closed Session – G9 – PLEASE NOTE EARLIER START TIME**  
**6:00 p.m. Open Session – G9**

*The Mission of the Oak Park Unified School District is to provide students with a strong foundation for learning, which meets the challenge of the present and of the future through a balanced education, that includes academic achievement, personal growth and social responsibility.*

**BOARD OF EDUCATION**  
**Barbara Laifman, President**  
**Allen Rosen, Vice President**  
**Drew Hazelton, Clerk**  
**Denise Helfstein, Member**  
**Derek Ross, Member**  
**Jake Whealen, Student Board Representative**

  
*Educating Compassionate and Creative Global Citizens*

**ADMINISTRATION**  
**Dr. Anthony W. Knight, Superintendent**  
**Linda Sheridan, Executive Assistant**  
**Martin Klauss, Assistant Superintendent, Business & Administrative Services**  
**Dr. Leslie Heilbron, Assistant Superintendent, Human Resources**  
**Cliff Moore, Consultant**  
**Enoch Kwok, Director, Educational Technology & Information Systems**  
**Susan Roberts, Director, Pupil Services**

**COPY OF ENTIRE AGENDA ON WEB SITE**  
**[WWW.OAKPARKUSD.ORG](http://WWW.OAKPARKUSD.ORG)**

INDIVIDUALS WHO REQUIRE SPECIAL ACCOMMODATION TO PARTICIPATE IN A BOARD MEETING, INCLUDING BUT NOT LIMITED TO AN AMERICAN SIGN LANGUAGE INTERPRETER, ACCESSIBLE SEATING OR DOCUMENTATION IN ACCESSIBLE FORMATS, SHOULD CONTACT THE SUPERINTENDENT'S OFFICE 72 HOURS PRIOR TO THE MEETING TO ENABLE THE DISTRICT TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCOMODATION AND ACCESSIBILITY TO THIS MEETING. PHONE (818) 735-3206 OR FAX (818) 879-0372 or e-mail: [lsheridan@oakparkusd.org](mailto:lsheridan@oakparkusd.org).

Welcome to a meeting of the Oak Park Unified School District Board of Education. Routine items are placed under the Consent Calendar and are approved by a single vote of the Board. When the agenda is adopted, a member of the Board may pull an item from the Consent Calendar and transfer the item to an appropriate place on the agenda for discussion.

The President of the Board shall inquire if there is anyone in the audience who desires to address the board with respect to any items appearing on the closed session agenda, regular session agenda, or on any issue within the subject matter jurisdiction of the Governing Board. The speaker cards are available in the Board Room and must be completed and handed to Linda Sheridan, Executive Assistant, prior to the beginning of the meeting. All comments for either agenda items or non-agenda items must be limited to three minutes or less.

Your comments are greatly appreciated. However, the Board cannot enter into a formal discussion at this time, nor can a decision be made. Matters warranting discussion will be placed on a future agenda. The information on the speaker card is voluntary but will assist the Board President in conducting the meeting. Thank you for your cooperation and compliance with these guidelines

*All Board Actions and Discussion are electronically recorded and maintained for thirty days.  
Interested parties may review the recording upon request.  
Agenda and supporting documents are available for review prior to the meeting at the District Office located at 5801 E. Conifer Street, Oak Park, CA 91377*

**NEXT REGULAR MEETING**

**Tuesday, August 18, 2015**

**Closed Session at 5:00 p.m.      Open Session at 6:00 p.m.**

**Oak Park High School, Presentation Room, G9**

**AGENDA IS POSTED AT THE FOLLOWING LOCATIONS IN OAK PARK:**

District Office, 5801 East Conifer St.

Brookside Elementary School, 165 N. Satinwood Ave.

Oak Hills Elementary School, 1010 N. Kanan Rd.

Red Oak Elementary School, 4857 Rockfield St.

Medea Creek Middle School, 1002 Double Tree Rd

Oak Park High School, 899 N. Kanan Rd.

Oak View High School, 5701 East Conifer St

Oak Park Library, 899 N. Kanan Rd.

Internet Home Page: [www.oakparkusd.org](http://www.oakparkusd.org)

**OAK PARK UNIFIED SCHOOL DISTRICT**  
**AGENDA – REGULAR BOARD MEETING #911**  
**June 16, 2015**

**CALL TO ORDER - Followed by Public Comments/ 5:00 p.m.**  
**CLOSED SESSION: 5:00 p.m.**  
**OPEN SESSION: 6:00 p.m.**

The Oak Park Unified School District Board of Education will meet in Regular Session at the **Oak Park High School Presentation Room – G-9**, Oak Park, California.

**I. CALL TO ORDER: \_\_\_\_\_ p.m.**

**II. PUBLIC SPEAKERS – CLOSED SESSION AGENDA ITEMS**

**III. RECESS TO CLOSED SESSION FOR DISCUSSION AND/OR ACTION ON THE FOLLOWING ITEMS:**

**A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**

**B. PUBLIC EMPLOYEE EMPLOYMENT: Campus Supervisor, Campus Supervisor Substitutes, Clerical Substitutes, Custodian Substitutes, Food Services Substitute, School Psychologists, Elementary Teachers, Humanities Teacher, Spanish Teachers, Math Teachers, Athletics Training Teacher, ESY Special Language**

**C. CONFERENCE WITH LABOR NEGOTIATORS:**

Agency designated representatives: Leslie Heilbron and Martin Klauss

Employee organizations: Oak Park Teachers Association and Oak Park Classified Association

**D. SUPERINTENDENT EVALUATION**

**IV: CALL TO ORDER – RECONVENE IN OPEN SESSION AT: \_\_\_\_\_ p.m.**

**A. ROLL CALL**

**B. FLAG SALUTE**

**C. REPORT OF CLOSED SESSION ACTIONS TAKEN**

**D. ADOPTION OF AGENDA**

**V. PUBLIC SPEAKERS: SPEAKERS ON AGENDA AND NON-AGENDA ITEMS**

**VI. OPEN COMMUNICATIONS/PRESENTATIONS**

**A. BOARD REPORTS/DISCUSSION/COMMUNICATIONS**

1. Presentation from OPHS Students Avhi Gowder and Amogha Koka regarding Conejo/Las Virgines Future Foundation Activities
2. Presentation of Partners in Education Award – Ginger Perini
3. Remarks from Board Members
4. Remarks from Student Board Member

5. Remarks from Superintendent
6. Remarks from School Site Councils
7. Report from Facilities Planning Committee
8. Report from Technology

**B. BUSINESS SESSION:**

**1. CONSENT AGENDA**

*Consent items shall be items of a routine nature or items for which no Board discussion is anticipated and for which the Superintendent recommends approval.*

*At the request of any member of the Board, any item on the Consent Agenda shall be removed and given individual consideration for action as a regular agenda item.*

- a. [Approve Minutes of Regular Board Meeting May 19, 2015 and Special Meeting June 2, 2015](#)
- b. [Public Employee/Employment Changes 01CL22735-01CL22756 & 01CE07296-01CE072357](#)
- c. [Approve Purchase Orders –May 1 - 31, 2015](#)  
*Board Policy 3300 requires Board approval of Purchase Orders*
- d. [Approve Overnight Trip for Oak Park High School Advanced Peer Counseling Retreat – September 20-21, 2015](#)  
*Board Policy 6153 requires Board approval for student overnight trips*
- e. [Approve Overnight Trip for Oak Park High ASB Retreat, August 8-9, 2015](#)  
*Board Policy 6153 requires Board approval for student overnight trips*
- f. [Approve Out of State Travel for Certificated Employee to Attend Special Education Law Conference in Seattle Washington – October 5-7, 2015](#)  
*Board Policy 3350 requires Board approval for employee out of state travel*
- g. [Approve Facility Use By Religious Organization – Chabad of Oak Park](#)  
*Board approval required for facility use agreements*
- h. [Approve Renewal Agreement with School Services of California for Fiscal Information Services](#)  
*Board Policy 3312 requires Board approval for contracts for services*
- i. [Approve Renewal Agreement for 2015-16 Crossing Guard Services](#)  
*Board Policy 3312 requires Board approval for contracts for services*
- j. [Approval Denial of Claim #15-02 for Alleged Damages](#)  
*Board approval required for denial of claim*
- k. [Approve Resolution #15-09, Appropriation and Budgeted Transfers for Fiscal year 2015-2016](#)  
*Resolution authorizes transfers of budget appropriations and budgeted transfer to monies between funds as needed during the fiscal year in order to balance expenditure classifications or to meet the budgeted obligations of one fund to another*
- l. [Approve Resolution #15-10, Temporary Loans Between District Funds for Fiscal Year 2015-2016](#)  
*Resolution authorizes temporary loans between funds during times when cash flow suffers prior to receive of tax deposits or State revenue*
- m. [Approve Resolution #15-11, Year End Budget and Interfund Transfers for Fiscal Year 2014-2015](#)  
*Resolution authorizes Director of Accounting to make any and all necessary budget transfers as required permitting the payment of obligations incurred by the District for the fiscal year ending June 30, 2015*

## **ACTION**

### **2. BUSINESS**

**a. Approve District of Choice Summary Report to Adjourning Districts**

*Education Code 48313 required Board approval for District of Choice Summary Report to Adjourning District annually*

**b. Approve Acceptance of Oak Park Citizens' Oversight Committee Annual Report for Measure C**

*Board will accept OPCOC Annual Report on Measure C*

*Board Policy 3312 requires Board approval for contracts for services*

**c. Approve Award of Contract for Project 15-12R, HVAC Replacement, Library Building at Medea Creek Middle School**

*Board Policy 3312 requires Board approval for contracts for services*

**d. Approve Award of Contract for Summer Cleaning Services**

*Board Policy 3312 requires Board approval for contracts for services*

**e. Approve Measure C6 Bond Fund Equipment Purchases – Language Lab at OPHS**

*Board approval required for Measure C6 Bond Fund Equipment Purchases*

**f. Approve 2015-2016 Employee Health Benefit Plans**

*Board Policy 3312 requires Board approval for contracts for services*

**g. Approve 2015-2016 Local Accountability Plan**

*Education Code 52062 requires annual Board approval of Local Accountability Plan*

**h. Adoption and Approve 2015-2016 Oak Park Unified School District Annual Budget**

*Education Codes 42103 and 42127 requires annual approval of school district budgets*

**i. Approve Spending Plan for 2015-2016 Education Protection Account Funds**

*Proposition 30 requires Board approval for spending plan for Education Protection Account Funds*

**j. Approve Acceptance of Donations**

*Board Policy 3290 requires Board approval for acceptance of donations to the District*

### **3. CURRICULUM**

**a. Approve Additional Textbooks for Oak View High School**

*Board approval required for new textbooks*

**b. Approve New Course for Oak View High School – Marine Science**

*Board approval required for new course*

### **4. HUMAN RESOURCES**

**a. Approve Authorization to Establish a Classified Position – Social-Emotional Services Specialist**

*Board approval required for establishment of Classified position*

### **5. BOARD POLICIES**

**a. Approve Amendment to Board Policy and Administrative Regulation 0460 – Local Control and Accountability Plan – First Reading**

*Policy updated to reflect new Title 5 Regulations (Register 2015, No.2) which (1) present a template for the local control and accountability plan (LCAP), (2) define and give examples of the means by which districts may consult with students when developing the LCAP, (2) address the composition of the parent advisory committee and English learner parent advisory committee, and (4) require the County Superintendent of Schools to review district descriptions if any, of districtwide and schoolwide services provided with local control funding formula (LCFF) supplemental and concentration funds. Regulation adds new section which addresses requirement for districts receiving LCFF supplemental and concentration funds to increase or improve services for “unduplicated students” and reflect new Title 5 Regulation (Register 2015, No. 2) which specify the method for determining the percentage*

*by which services for unduplicated students must be increased or improved above services provided to all students.*

**b. Approve Amendment to Board Policy 3312 – Contracts – First Reading**

*Policy updated to reflect new law (AB 1584, 2014) which mandates policy when the district chooses to enter into a contract with a third party for digital storage, maintenance, or retrieval of students records. Policy also updates section for contracts for non-nutritious foods or beverages and adds new section reflecting requirements for contracts for personal services.*

**c. Approve Amendment to Board Policy 4143, 4243 – Negotiations/Consultation – First Reading**

*Policy updated to reflect new law (AB 1611, 2014) which requires reasonable written notice to the exclusive employee representative whenever the district intends to make any changes in matters within the scope of negotiations. Policy also clarified related meetings that may be held in closed session and adds language on providing released time for a reasonable number of employee representatives for meeting and negotiating and for the processing of grievances.*

**d. Approve Amendment to Board Policy and Administrative Regulation 5111 – Admission – First Reading**

*Policy updated to reflect new law (AB 2706, 2014) which requires district enrollment forms to including information about affordable health care options and available enrollment assistance. Policy also adds language to ensure that enrollment of homeless student, foster youth, or child of a military family is not delayed for lack of records and reflects new law (AB 2276, 2014) which prohibits district from denying enrollment to children from juvenile court schools for the sole reason of their contact with the juvenile court system. Regulation updated to delete outdated dates re: age of eligibility for TK, kindergarten, or first grade.*

**VII. INFORMATION ITEMS**

1. **Monthly Measure C6 Budget Report**
2. **Monthly Measure R Budget Report**
3. **Monthly Enrollment and Attendance Report**
4. **Monthly Cash Flow Report**

**VIII. OPEN DISCUSSION**

**IX. ADJOURNMENT:**

**There being no further business before this Board, the meeting is declared adjourned at \_\_\_\_\_ p.m**

**X. SCHOOL REPORTS/SCHOOL SITE COUNCIL REPORTS**

1. **Brookside Elementary School Report**
2. **Oak Hills Elementary School Report**
3. **Red Oak Elementary School Report**
4. **Medea Creek Middle School Report**
5. **Oak Park High School Report**
6. **Oak View High School/Oak Park Independent School**
7. **Oak Park Neighborhood School**